

Regular Payments Switching Request

Customer request and authority to disclose Regular Payments List

I/we consent to Community First Credit Union obtaining a Regular Payments List showing regular payments to and from my/our account(s) held with the outgoing financial institution described in the Schedule.

I/we consent to the outgoing financial institution compiling a Regular Payments List for the account(s) described in the Schedule, and disclosing the list to Community First Credit Union

I/we understand and acknowledge that:

1. the Regular Payments List contains my/our personal information;
2. I am/we are authorised to operate the accounts described in the Schedule; and
3. the accounts listed are personal accounts held in my/our name(s).

Schedule (details of accounts held with <old FI>)

Name of Outgoing Financial Institution: _____

BSB & Account number	Account name	Account authority(ies)

Customer's signature(s) (if joint account all signatures may be required):

.....

Customer's full name(s) (please print)

.....

.....

Date:

Account Switching – Important Information for Member

(to be given to members when requesting Account Switching service)

- a) While every effort is taken to ensure completeness, the list may not be complete (e.g. it may not include all regular or one-off payments),
- b) Some cancelled arrangements may appear on the list,
- c) Direct entry users may take some time to process notifications,
- d) Some direct entry users require notice of a change of bank details well in advance of the billing date – if so, a switching notice given under this arrangement may not take effect until the next billing cycle,
- e) You should retain an adequate balance in your existing account until you are confident that all requested regular payments have been transferred to the new account,
- f) The switching service applies only to direct debit arrangements and direct credit arrangements and not to periodical payments, BPAY payments, 'Pay Anyone' payments, card arrangements (where the card number is quoted, not the account number),
- g) You are responsible for switching your own internet banking 'Pay Anyone' payments by re entering their 'Pay Anyone' payments into their new online banking account, and
- h) You are responsible for switching your own scheme debit card or credit card arrangements by advising your service supplier or merchant of your new debit card or credit card number.